

**INTERNAL QUALITY
ASSURANCE CELL (IQAC) -
ANNUAL SUMMARY REPORT**

2020-21

It gives me immense pleasure to place before you the summary sheet of all the activities related to Quality aspects of the academics, administrative, and financial activities of the institution for the academic year 2020-21

Sl. No.	Details	Response
1	Institution integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values into the Curriculum	YES
2	The institution adheres to the academic calendar including for the conduct of CIE	YES
3	Number of Add on /Certificate programs offered during the Academic year.	13
4	Average percentage of courses that include experiential learning through project work/field work/internship during the Academic year.	32.47 %
5	The Institution ensures effective curriculum delivery through a well-planned and documented process	YES
6	Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the Academic year.	92.4 %
7	Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year).	30.71 %
8	Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni	YES
9	Percentage of Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (Data for the latest completed academic year).	100 %
10	Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	YES

11	Average Enrolment percentage (Average of during the Academic year.)	91.79 %
12	The feedback system of the Institution comprises of the following: A. Feedback collected, analyzed and action taken and report made available on website B. Feedback collected, analyzed and action taken C. Feedback collected and analyzed D. Feedback collected E. Feedback not obtained	YES
13	Average percentage of full-time teachers with Ph.D. / D.M. / M.Ch. / D.N.B Super specialist / D.Sc. / D.Litt. during the Academic year.	3.75 %
14	Average percentage of full-time teachers against sanctioned posts during the year	100 %
15	Number of Seminars/conferences/workshops conducted by the institution during the Academic year.	--
16	Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences	YES
17	Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the Academic year. (Exclusive of supernumerary seats).	75.98 %
18	Student Satisfaction Survey	YES
19	The institution ensures effective curriculum delivery through a well-planned and documented process.	YES
20	Percentage of departments having Research projects funded by government and non-government agencies during the Academic year.	--
21	Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the Academic year. (INR in Lakhs)	52.89 Lakhs
22	Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	YES
23	Average pass percentage of Students during the Academic year. Total number of final year students who passed the university examination year wise during the Academic year, Total number of final year students who appeared for the university examination during the Academic year.	95.29 %
24	Mechanism of internal assessment is transparent and robust in terms of frequency and mode	YES
25	Average teaching experience of full-time teachers in the same institution (Data for the latest completed academic year in number of years)	7 Years 4 Months 11 Days

26	Programme outcomes and course outcomes for all Programs offered by the institution are stated and displayed on website and communicated to teachers and students	YES
27	Attainment of program outcomes and course outcomes are evaluated by the institution	YES
28	The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the Academic year.	15
29	Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the Academic year (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organized in collaboration with industry, community and NGOs)	22
30	Average percentage of students participating in extension activities listed above during the year	99.85 %
31	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the Academic year.	YES
32	Number of research papers per teacher in the Journals notified on UGC website during the year	7
33	Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	11
34	Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognized bodies during the year	6
35	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the Academic year.	14
36	Institution frequently updates its IT facilities including Wi-fi (Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities)	100 %
37	Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the Academic year (INR in Lakhs)	9.82
38	The Institution has adequate infrastructure and physical facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	100 %

39	The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (Gymnasium, yoga center, auditorium, etc.)	60 %
40	Following Capacity development and skills enhancement activities are organized for improving students' capability <ul style="list-style-type: none"> ✓ Soft skills ✓ Language and communication skills ✓ Life skills (Yoga, physical fitness, health and hygiene) ✓ ICT / Computing Skills 	YES
41	Average percentage of expenditure for infrastructure augmentation excluding salary during the Academic year (INR in Lakhs)	30.24 %
42	Library is automated using Integrated Library Management System (ILMS)	YES
43	Percentage per day usage of library by teachers and students (foot falls and login data for online access)	16.62 %
44	Percentage of student progression to higher education (during the academic year)	14.18 %
45	Bandwidth of internet connection in the Institution Options: A. \geq 50 MBPS B. 30 - 50 MBPS C. 10 - 30 MBPS D. 10 - 5 MBPS E. $<$ 5 MBPS	100 %
46	Average percentage of students benefited by scholarships and freeships provided by the Government during the year	86.80 %
47	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the year	6.2 %
48	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees	YES
49	Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the Academic year.	52.22 %
50	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc	YES

51	Learning and problem solving methodologies are used for enhancing leaning experiences	YES
52	Average percentage of placement of outgoing students during the year	61.29 %
53	Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the year	100 %
54	Percentage per day usage of library by teachers and students (foot falls and login data for online access)	16.62 %
55	Student - Computer ratio (Data for the latest completed academic year)	1 : 9.9
56	Average percentage of students qualifying in state/ national/ level examinations during the Academic year (e.g.: JAM/ICET/APPGET/Entrance for Central Universities/Civil Services/State government examinations etc.)	--
57	Alumni financial contribution during the Academic year (in INR) Options: A. \geq 15 Lakhs B. 10Lakhs - 15 Lakhs C. 5 Lakhs - 10 Lakhs D. 2 Lakhs - 5 Lakhs E. <2 Lakhs	--
58	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students' representation on various bodies)	YES
59	Number of awards/medals for outstanding performance in sports/cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the Academic year.	23
60	The institutional Strategic/ Perspective plan is effectively deployed	YES
61	Average number of sports and cultural events/competitions in which students of the Institution participated during the Academic year. (organized by the institution/other institutions)	43
62	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	YES
63	The effective leadership is reflected in various institutional practices such as decentralization and participative management	YES

64	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	YES
65	The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression	YES
66	Institutional strategies for mobilisation of funds and the optimal utilisation of resources	YES
67	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup appointment and service rules, procedures, etc.	YES
68	Implementation of e-governance in areas of operation: 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination	YES
69	Funds / Grants received from non-government bodies, individuals, philanthropists during the Academic year. (not covered in Criterion III and V) (INR in Lakhs)	--
70	Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year	40.15 %
71	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of – Incremental improvements made for the preceding five years with regard to quality (in case of first cycle) Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles) Describe two practices institutionalized as a result of IQAC initiatives	YES
72	Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes during the Academic year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.,)	45.69 %
73	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA etc.)	YES
74	Institution conducts internal and external financial audits regularly	YES

75	Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year	40.15 %
76	Quality audits on environment and energy are regularly undertaken by the institution <ul style="list-style-type: none"> ✓ Green audit ✓ Energy audit ✓ Environment audit ✓ Clean and green campus recognitions / awards ✓ Beyond the campus environmental promotion activities 	YES
77	Green campus initiatives include <ul style="list-style-type: none"> ✓ Restricted entry of automobiles ✓ Battery-powered vehicles ✓ Pedestrian-friendly pathways ✓ Ban on the use of Plastics ✓ Landscaping with trees and plants 	YES
78	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC	YES
79	The Institution has facilities for alternate sources of energy and energy conservation measures <ul style="list-style-type: none"> ✓ Solar energy ✓ Biogas plant ✓ Wheeling to the Grid ✓ Sensor-based energy conservation ✓ Use of LED bulbs/ power efficient equipment 	NO NO YES YES YES
80	Measures initiated by the Institution for the promotion of gender equity during the Academic year. Describe gender equity & sensitization in curricular and cocurricular activities, facilities for women on campus etc., Provide Web link to: <ul style="list-style-type: none"> ✓ Annual gender sensitization action plan ✓ Specific facilities provided for women in terms of: <ul style="list-style-type: none"> a) Safety and security b) Counselling c) Common Rooms d) Day care center for young children ✓ Any other relevant information 	YES
81	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste <ul style="list-style-type: none"> ✓ Solid waste management ✓ Liquid waste management ✓ Biomedical waste management ✓ E-waste management ✓ Waste recycling system 	YES YES NO YES YES

	✓ Hazardous chemicals and radioactive waste management	YES
82	Water conservation facilities available in the Institution: ✓ Rain water harvesting ✓ Borewell /Open well recharge ✓ Construction of tanks and bunds ✓ Waste water recycling ✓ Maintenance of water bodies and distribution system in the campus	YES
83	The Institution has disabled-friendly, barrier free environment. Built environment with ramps/lifts for easy access to classrooms. ✓ Disabled-friendly washrooms ✓ Signage including tactile path, lights, display boards and signposts ✓ Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment ✓ Provision for enquiry and information, Human assistance, reader, scribe, soft copies of reading material, screen reading	YES
84	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	YES
85	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	YES
86	Institutional Distinctiveness	YES
87	Institution celebrates / organizes national and international commemorative days, events and festivals	YES
88	Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)	YES
89	Teachers used ICT enabled tools including online resources for effective teaching and learning process	YES
90	The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners.	YES
91	The institution has prescribed code of conduct for students, and teachers, administrators and other staff and conducts periodic Programmes in the regard. 1. The code of conduct is displayed on the website. 2. There is a committee to monitor adherence to the code of conduct 3. Institution organizes professional ethics Programmes for students, teachers, administrators and other staff 4. Annual awareness Programmes on code of conduct are organized	YES

92	Best practices	YES
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IQAC CO-ORDINATOR

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PRINCIPAL

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